



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014 – 2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details ¹ (email, phone) | Website (eg. of the course catalogue) |
|---|--------------|--|---|
| The State University of Applied Sciences in Płock | PL PLOCK02 | Vice-Rector Anna Suwalska-Kołecka PhD pwsz@pwszplock.pl phone: +48 24 366 54 00 address: Pl. Dąbrowskiego 2 09-402 Płock (POLAND) Rector's Proxy Agnieszka Grażul-Luft, PhD prasa@pwszplock.pl Contact person: Erasmus+ Programme Coordinator Katarzyna Gdak MA erasmus@pwszplock.pl | www.pwszplock.pl |
| Uman National University of Horticulture | 934156561 | Vice-Rector Mykhailo Malyovanyi, PhD vicerektor2@udau.edu.ua phone: +38 04744 32011 address: Instytutaska Str. 1 20305 Uman (Ukraine) Department of International Relations Head Vitalii Rybchak, PhD | http://www.udau.edu.ua/ua/index.html |

¹In case of amendments to these details, please contact the respective ERASMUS Institutional Coordinator.

| Name of the institution (and department, where relevant) | Erasmus code | Contact details ¹ (email, phone) | Website (eg. of the course catalogue) |
|---|--------------|---|--|
| | | department.fr@udau.edu.ua phone: (+38) 04744 32170 address: Instytutaska Str. 1 20305 Uman (Ukraine) | |

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods for studies (months per student) ² | Number of student mobilities for traineeship |
|---|---|------------------------------|-------------------|---|---|--|
| PL PLOCK02 | 934156561 | 0311 | Economics | 1st 2nd | - | - |
| 934156561 | PL PLOCK02 | 0311 | Economics | 1st 2nd | 1/3-4 months | - |

Student Mobility for Studies

Staff Mobility for Teaching and Training

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Number of staff mobility periods (days per person) ³ | |
|---|---|------------------------------|-------------------|--|-----------------------------|
| | | | | Staff mobility for teaching | Staff mobility for training |
| PL PLOCK02 | 934156561 | 0311 | Economics | 2 Staff (2X1 weeks) | 1 Staff (2X1 weeks) |
| 934156561 | PL PLOCK02 | 0311 | Economics | 2 Staff (2X1 weeks) | 2 Staff (2x 1 weeks) |

²Total number of months of per student

³Total number of days per person, minimum 8 teaching hours per mobility period

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ⁴ | |
|---|------------------------|---------------------------|---------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| PL PLOCK02 | 934156561 | Polish | English | B1 | B2 |
| 934156561 | PL PLOCK02 | Russian | English | B1 | B2 |

D. Additional requirements

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Winter term [month] | Summer term [month] |
|---|---------------------------|---------------------------|
| PL PLOCK02 | Application 31st MAY | Application 10th DECEMBER |
| 934156561 | Application 30th of APRIL | Application 1st DECEMBER |

2. The receiving institution will send its decision within six weeks.

3. Academic calendar:

| Receiving institution [Erasmus code] | Winter term [from...to...] | Summer term [from...to...] |
|---|-------------------------------|-------------------------------|
| | | |

⁴For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

| | | |
|-----------|--|--|
| PL PLOCK | 1st October – 28th February *exact date of start of winter term depends on Academic calendar of each academic year and it is necessary to check it each year before application | 1st March – 30th June *exact date of start of summer term depends on Academic calendar of each academic year and it is necessary to check it each year before application |
| 934156561 | 1st September – 29 th December *exact date of start and end of winter term depends on Academic calendar of each academic year and it is necessary to check it each year before application | 29 th January – 6 th July *exact date of start and end of summer term depends on Academic calendar of each academic year and it is necessary to check it each year before application |

4. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
5. Termination of the agreement: In whichever case, either party can terminate the Agreement by informing the other party expressly in writing with at least one year's notice. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1st September 20xx will only take effect as of 1 September 20xx+1. Students selected prior to the date of notification must be admitted by the receiving institution. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading system of the institutions

PL PLOCK02

| Grade | Meaning | Comments | ECTS equivalent |
|-------|-----------|--|-----------------|
| 5,0 | excellent | Knowledge of the student is higher than the estimated normal level | A |
| 4,5 | verygood | Knowledge corresponds to the highest expected level | B |
| 4,0 | good | The students has mastered the subject deeply and with understanding, is progressing within the expected limits, but makes minor mistakes | C |

| | | | |
|-----|---------------------|--|---|
| 3,5 | Satisfactory | The student has generally succeeded in the course within the required limits, but he/she is either merely reproducing the knowledge rather than actively using it, or making more substantial mistakes | D |
| 3,0 | Almost satisfactory | The very last positive grade. Awarded to students, who do their best but still make grave mistakes and just reproduce most of the relevant material | E |
| 2,0 | unsatisfactory | Marks of different levels for students whose records are below the expected | F |

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Rating scale: national and ECTS

| Total marks for all types of educational activity | ECTS mark | Mark by the national scale | |
|---|-----------|---|---|
| | | For exam, term paper, practice | For test |
| 90 – 100 | A | Excellent | Passed |
| 82-89 | B | Good | |
| 74-81 | C | | |
| 64-73 | D | | |
| 60-63 | E | Satisfactory | |
| 35-59 | FX | <i>Unsatisfactory with the possibility of resitting</i> | <i>Failed with the possibility of resitting</i> |
| 0-34 | F | <i>Unsatisfactory with obligatory relearning of the subject</i> | <i>Failed with obligatory relearning of the subject</i> |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|--|---|
| PL PLOCK02 | erasmus@pwszplock.pl | www.pwszplock.pl |
| 934156561 | department.fr@udau.edu.ua | http://www.udau.edu.ua/ua/index.html |

3. Insurance

Insurance cover is not automatically provided. The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|--|---|
| PL PLOCK02 | erasmus@pwszplock.pl | http://www.pwszplock.pl/en/home-page/erasmus/application-procedure-1/ |
| 934156561 | department.fr@udau.edu.ua | http://www.udau.edu.ua/ua/index.html |

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance will be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------|--|---|
| PL PLOCK02 | erasmus@pwszplock.pl | http://www.pwszplock.pl/en/home-page/erasmus/accomodation-1/ |
| 934156561 | department.fr@udau.edu.ua | http://www.udau.edu.ua/ua/index.html |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁵ |
|----------------------------|---|------------|---|
| PL PLOCK02 | Anna Suwalska-Kołecka PhD Vice-Rector | 28.08.2014 | PROREKTOR ds. Studenckich i Dydaktyki <i>anna kołecka</i> dr Anna Suwalska Kołecka |
| 934156561 | Prof. dr hab. Olena Nepoczatenko Rector | 20 | <i>Olena Nepoczatenko</i> |



⁵Scanned signatures are accepted